**Artificial Intelligence Review Committee (AIRC)**

**Approving Official Feedback & Evaluation Form**

Purpose: To collect feedback from IRB chairs, IACUC chairs, or compliance officers on whether AIRC rubric output provides sufficient, clear, and actionable information for ethical decision-making.

Version: 1.0 (December 2025)

**Official Information**

| **Field** | **Response** |
| --- | --- |
| Official Name (Optional) | [blank line] |
| Title/Role | ☐ IRB Chair ☐ IRB Vice Chair ☐ IACUC Chair ☐ Compliance Officer ☐ Other |
| Committee | [blank line] |
| Years in Role | [blank line] |
| Date of Feedback | [blank line] |

**Protocol Information**

| **Field** | **Response** |
| --- | --- |
| Protocol Number | [blank line] |
| AI Tool Reviewed | [blank line] |
| Rubric Type Used | ☐ Human Subjects - Streamlined ☐ Human Subjects - Enhanced ☐ Animal - Streamlined ☐ Animal - Enhanced ☐ Analytic - Streamlined ☐ Analytic - Enhanced |
| Number of AIRC Protocols Reviewed This Quarter | [blank line] |

**Section 1: Completeness & Clarity of AIRC Report**

Rate each statement (1 = Strongly Disagree, 5 = Strongly Agree):

| **Statement** | **1** | **2** | **3** | **4** | **5** |
| --- | --- | --- | --- | --- | --- |
| 1.1 The AIRC rubric was well-organized and easy to understand | ☐ | ☐ | ☐ | ☐ | ☐ |
| 1.2 The summary of AIRC findings was clear and concise | ☐ | ☐ | ☐ | ☐ | ☐ |
| 1.3 The scoring and decision rationale were transparent | ☐ | ☐ | ☐ | ☐ | ☐ |
| 1.4 The reviewer comments provided actionable insights | ☐ | ☐ | ☐ | ☐ | ☐ |
| 1.5 All relevant information needed for committee decision-making was included | ☐ | ☐ | ☐ | ☐ | ☐ |

**Section 2: Domain-Level Sufficiency**

For each domain covered, rate whether the AIRC information was sufficient for your decision-making (1 = Insufficient, 5 = More than Sufficient):

| **Domain** | **1** | **2** | **3** | **4** | **5** | **Comments** |
| --- | --- | --- | --- | --- | --- | --- |
| Data Quality/Privacy | ☐ | ☐ | ☐ | ☐ | ☐ | [blank] |
| Fairness/Risk (or Animal Welfare) | ☐ | ☐ | ☐ | ☐ | ☐ | [blank] |
| Transparency/Validation | ☐ | ☐ | ☐ | ☐ | ☐ | [blank] |
| Security/Governance | ☐ | ☐ | ☐ | ☐ | ☐ | [blank] |
| Group Harms (if applicable) | ☐ | ☐ | ☐ | ☐ | ☐ | [blank] |

**Section 3: Ethical Decision Support**

Rate each statement (1 = Strongly Disagree, 5 = Strongly Agree):

| **Statement** | **1** | **2** | **3** | **4** | **5** |
| --- | --- | --- | --- | --- | --- |
| 3.1 The AIRC findings helped clarify ethical risks of the study | ☐ | ☐ | ☐ | ☐ | ☐ |
| 3.2 The AIRC rubric summary enabled quicker committee deliberation | ☐ | ☐ | ☐ | ☐ | ☐ |
| 3.3 The AIRC data reduced uncertainty in my decision-making | ☐ | ☐ | ☐ | ☐ | ☐ |
| 3.4 I feel confident approving/recommending based on AIRC findings | ☐ | ☐ | ☐ | ☐ | ☐ |
| 3.5 The AIRC findings align with our committee's ethical frameworks | ☐ | ☐ | ☐ | ☐ | ☐ |

**Section 4: Process Outcomes**

| **Question** | **Response** |
| --- | --- |
| 4.1 Did the AIRC review identify risks your committee might have missed? | ☐ Yes ☐ No ☐ Possibly |
| 4.2 If yes, describe briefly: | [blank area] |
| 4.3 Did AIRC findings change your committee's approval decision? | ☐ Yes ☐ No |
| 4.4 Did AIRC findings result in additional conditions for approval? | ☐ Yes ☐ No |
| 4.5 Overall, did AIRC review enhance the quality of committee deliberation? | ☐ Yes  ☐ Somewhat ☐ No |

**Section 5: Information Gaps & Additional Needs**

| **Question** | **Response** |
| --- | --- |
| 5.1 Were any ethical or technical domains over-emphasized in the AIRC report? | ☐ Yes ☐ No |
| If yes, which domain(s)? | [blank line] |
| 5.2 Were any ethical or technical domains under-emphasized? | ☐ Yes ☐ No |
| If yes, which domain(s)? | [blank line] |
| 5.3 What information from the AIRC report was most valuable to your decision? | [blank area] |
| 5.4 What information was least valuable or helpful? | [blank area] |
| 5.5 What additional information would have strengthened the AIRC findings? | [blank area] |

**Section 6: Scoring & Decision Rules**

Rate each statement (1 = Strongly Disagree, 5 = Strongly Agree):

| **Statement** | **1** | **2** | **3** | **4** | **5** |
| --- | --- | --- | --- | --- | --- |
| 6.1 The rubric's 1-4 scoring system was meaningful and interpretable | ☐ | ☐ | ☐ | ☐ | ☐ |
| 6.2 The final recommendation (Acceptable/Modifications/Not Acceptable) appropriately reflected the scoring | ☐ | ☐ | ☐ | ☐ | ☐ |
| 6.3 The critical deficiency rule (score of 1 = not acceptable) was appropriate | ☐ | ☐ | ☐ | ☐ | ☐ |
| 6.4 The decision rules would fairly categorize risk and support consistent approvals | ☐ | ☐ | ☐ | ☐ | ☐ |

**Section 7: Usability & Integration**

| **Question** | **Response** |
| --- | --- |
| 7.1 Was it easy to integrate AIRC findings into your committee workflow? | ☐ Yes ☐ No  ☐ Somewhat |
| 7.2 Did the timing of AIRC reports align with your review schedule? | ☐ Yes ☐ No  ☐ Somewhat |
| 7.3 Would you recommend integrating AIRC routinely into your committee process? | ☐ Yes ☐ No  ☐ With modifications |
| 7.4 If modifications are needed, please describe: | [blank area] |

**Section 8: Reviewer Quality & Calibration**

| **Question** | **Response** |
| --- | --- |
| 8.1 Did the AIRC reviewer(s) have appropriate expertise for this protocol? | ☐ Yes ☐ No ☐ Uncertain |
| 8.2 Did the quality of AIRC findings meet your expectations? | ☐ Yes ☐ No ☐ Somewhat |
| 8.3 Did reviewer notes provide sufficient context for your decision? | ☐ Yes ☐ No ☐ Somewhat |
| 8.4 Should AIRC reviewers participate in any calibration or training? | ☐ Yes ☐ No |

**Section 9: Recommendations for Improvement**

9.1 What worked especially well about the AIRC process?

[blank area for response]

9.2 What could be improved?

[blank area for response]

9.3 Are there specific domains where AIRC findings could be strengthened?

[blank area for response]

9.4 Should the Streamlined vs. Enhanced rubric assignment criteria be adjusted?

[blank area for response]

9.5 Any other recommendations for the AIRC program?

[blank area for response]

**Section 10: Long-Term Integration**

| **Question** | **Response** |
| --- | --- |
| 10.1 Should AIRC review become a standard requirement for all AI protocols? | ☐ Yes ☐ No ☐ Only for certain risk levels |
| 10.2 Should AIRC review be required for continuing review/amendments? | ☐ Yes ☐ No ☐ Only if AI use changes |
| 10.3 Would expanding AIRC to other project types (QI, operations) be valuable? | ☐ Yes ☐ No ☐ Possibly |
| 10.4 Are there barriers to full AIRC integration we should address? | [blank area] |

**Completion Information**

| **Field** | **Response** |
| --- | --- |
| Date Form Completed | [blank line] |
| Official Name (Optional) | [blank line] |
| Email (Optional) | [blank line] |
| Committee/Organization | [blank line] |